

## St. Elizabeth Ann Seton Ministries

Below is a brief description of ministry opportunities. We would love to have you share your gifts. If you have any questions, feel free to contact Kelli DeVries at [kdevries@seasp.org](mailto:kdevries@seasp.org) or 319-393-3778 x103.

### WEEKEND MINISTRIES

Altar Server – Assist the priest in providing a reverent and enjoyable liturgy

Lector – Prepare and read scriptures during Mass (eligible upon Confirmation)

Eucharistic Minister – Distribute communion during Mass (eligible upon Confirmation)

Eucharistic Minister to the Sick – Take communion to the homebound following Mass

Sacristan – Assist Father before, during and after Mass (must have already served as a Eucharistic Minister)

Usher – Greet, collect gifts, assist during communion and after Mass (eligible upon Confirmation, men or women)

Greeter – Welcome and hold outside doors open for those entering the church before Mass (youth or adult)

Hospitality after Mass – Serve refreshments after Mass

Assist at Hiawatha Care Center Mass – Sunday ministry, lead Word and Communion service for residents

Information Center – Be an attendant at the center and assist with directions/answer questions

Audiovisual/Tech Team – Oversee, monitor and adjust sound/video during Mass at the mixer board in the back of church

### MUSIC MINISTRIES

Cantor/Song Leader – Lead community in songs during Mass

Member of Choir – Sing in Choir

- Adult – Men and women (10<sup>th</sup> grade and older) Service music and anthems
- High School – Young men and women (9<sup>th</sup> grade to college age) Service music and anthems
- PRAYZchoir – Kids in grades 3-8 who love to sing and want to have fun lifting their voices and praising God with others
- Men of Harmony – Men (high school and adult), 2-3 part service music

Instrumentalist – Accompany choir/cantor during Mass

### HELPING ADULTS GROW in their FAITH

Small Faith Group Leader – Committed to love, listen, grow and laugh with members of a small group

Alpha Team – Group which helps bring people into a growing relationship with Jesus Christ by sharing the good news of the gospel

RCIA Team – Walk with and pray for individuals and families joining the Catholic Church

Prayer Chain Member – Part of our online parish community to pray for various requests within the parish

Parish Prayer Team – Designated to pray for certain events, groups and needs within the parish

Sponsor Couple for Engaged Couples – Meet with couples preparing for marriage

Marriage Enrichment Team – Help to plan, promote and support ongoing marriage enrichment

Women's Retreat Team Member – Help to plan, promote and support the effectiveness of our annual women's retreat

Faith Formation Committee Member – Vibrant team to help plan, implement and promote faith development

## HELPING CHILDREN and YOUTH GROW in their FAITH

Childcare for Parish Events – Provide childcare while parents participate in parish events

PRAYground 6 weeks – 3 years (adult leader and youth helper) – Provide faith based, age appropriate curriculum during the 8:30 or 11am Masses; curriculum provided

PRAYZkids 3-5 years old (adult leader or youth helper) – Provide a faith-based, appropriate curriculum during the 8:30am or 11am Masses; curriculum provided

Children's Liturgy of the Word: K-4<sup>th</sup> grade (adult leader) – Teach children about the gospel readings at an age appropriate level; curriculum provided

Religious Education (catechist or assistant) – Instruct classes or assist for grades K-12 during the school year or summer program

Vacation Bible School (adult leader or youth member) – Lead or assist with various VBS activities during the week of VBS

YMAT (Youth Ministry Advisory Team) – Help create and implement youth activities/events; adult member

Small Faith Group (youth leader) – Committed to love, listen, grow and laugh with members of a small group

Chaperone/Driver for Youth Service Trips – Accompany students on local trips

Confirmation Team – Lead discussions, give talks, and serve as a role model to help youth prepare for sacrament of Confirmation

Family Camp Team – Plan aspects of a 3-day weekend camp; usually in June

## COMMUNITY OUTREACH MINISTRIES

Deliveries to Families in Need – Help deliver to our "Christmas in July", "Advent Giving Tree", and other projects as needed

Panera Bread Delivery Team – Pick up bread from Panera on Monday or Wednesday evening and deliver the next morning to various locations (once every six weeks)

St. Vincent de Paul Chapter Member – Investigate requests from families in need and determine how to assist

Catholic Worker House or Linn County Family Promise – Assist with meal preparation; great family opportunity (quarterly)

Parish Twinning – Assist with projects for our sister parish in Nicaragua and/or travel with the next mission trip team

Social Justice Committee Member – Work with local, regional and international organizations to provide financial support and minister involvement

Social Justice Event Assistant – Adult or youth assist with various Social Justice events and needs in our parish or community

## EVENT MINISTRIES

Event Set-up/reset – Set-up and/or takedown tables and chairs for parish events

Event Assistance – Assist in event preparation, food serving or hosting

Provide Food for Parish Events – Prepare a dish for an event

Prepare and Deliver Meals to Families – Participate in “meal train” for families in need (i.e. new baby, unexpected illness)

Wash and Iron Table Linens – Pretreat, wash and iron table lines after funeral or event

Funeral Luncheons: Team Member - Assist on a team that organizes and serves funeral luncheons (quarterly term)

Funeral Luncheons: Request Food – Call parishioners to bring side dishes for funeral meals

Funeral Luncheons: Provide Food - Prepare a side dish or dessert for a funeral meal

Funeral Luncheons: Server/Hostess – Assist teams on an as needed basis with setting up and serving

## ADMINISTRATION MINISTRIES

Office Receptionist – Answer phone and greet visitors during office hours

Help with Daytime Mailings – Assist with mailings by stuffing, labeling and sealing envelopes

Money Counter – Assist with counting weekend collection at parish office on Mondays (two times per month)

Finance Council Member – Assumes responsibility for the finances of the parish including developing and monitoring parish budget, financial reporting and auditing (bi-monthly meeting)

Legacy Committee Member – Creates ways for parishioners to formalize their intentions of leaving a gift to the parish upon their death

Technology Committee Member – Assist in technology planning for the parish and provide technical assistance

## ENVIRONMENT AND OPERATIONS MINISTRIES

Art and Environment Team – Assist with creating items and decorations for our worship space

Care for Plants and Flowers – Water, re-pot plants and help maintain flowers

Liturgy Committee Member – Responsible for preparing the church and surrounding environment for the appropriate Liturgical Season

General Maintenance – Skills for repairs of parish building; areas of expertise may include: carpentry, electrical, HVAC or plumbing

Sidewalk Snow Removal –Remove snow from parish sidewalks during the winter (one week a month per team)

Lawn Mowing – Mow parish grounds as part of a team from spring to fall (monthly)

Yard Work – Plant and maintain flowers and shrubs on the grounds, care and weeding of prairie grass area

Secure Facility – Open/Close the church (once a week)

Cleaning Church/Rectory Team – Teams keep the church and gathering space clean and welcoming (once a month per team)

Vacuum Team – Vacuum carpeted areas by church, window walk and Seton Hall (once a month)

Tidy Team – Assist maintenance supervisor by checking restrooms before and after Masses to ensure they are neat and well stocked